

•sourcing & procurement



•scalable contract management



•enterprise contract management



•project & resource management



•invoicing & billing



UpsideRFX

- Internal purchasing portal
- External procurement portal
- Enables end-to-end Procurement

UpsideBilling

- Automate validation and QA of invoices and bills
- Minimize effort with dynamic workflow
- Match invoice data to contracts

UpsideContract LITE

- Flexible, cost-effective contract management
- Scalable from simple to enterprise functionality
- Offline document sharing in MS-Word

UpsideContract

- Enterprise-class contract management for procurement, sales and all other types of contracting
- Full, collaborative contract creation and negotiation, including offline MS-Word document sharing
- Extensive performance, compliance, delivery and risk management capabilities

UpsidePMO

- Manage projects and ongoing activities
- Manage resource allocation and effort
- Involve all stakeholders effectively

Direct Business Benefits

- Effective Business Control
- Increased Visibility and Accessibility
- Completely Web-Based Solution with no plug-ins
- Complete solution deployment in 3 to 40 days for as little as \$5,000
- Return on Investment in less than 1 year, typically in less than 3 months

Fast Return on Investment

Significant cost savings, increased revenue opportunities and flexible pricing options combine to provide a ROI in less than 1 year

Fast Implementation

Typical implementation times are 3 to 40 days — to get you reaping the benefits quickly

UpsideContract

UpsideContract is a full-featured, web-based, enterprise contract management solution capable of meeting the diverse requirements of any organization. It supports the creation and management of contracts, amendments, schedules and clauses using templates and content repositories. UpsideContract leverages an advanced business rules engine and smart template technologies to enforce policies, procedures and the appropriate use of alternative language in each contract. Dynamic workflow definition ensures the proper review and approval processes are applied for each action on each document.

Features:

- Completely web based with zero-client-footprint
- Powerful, wizard-like request functionality for general users to request new contracts and changes to existing contracts
- Contract creation with review & approval workflow

- Document renewal & amendments with review and approval workflow
- Performance monitoring
- Risk management
- Rules engine to streamline the review and approval process
- Online collaboration with suppliers and/or customers, including contract negotiation
- Imaging capabilities to attach supporting documents
- Extensive conversion capabilities
- Smart template technology that automates the use of alternative text
- Off-line document sharing in MS-Word

Benefits:

- Fast ROI - full ROI in less than one year
- Fast implementation - typically within 40 days
- Improved visibility and access to contracts and related information for both staff, suppliers and customers
- Improved relationships with suppliers, customers and all other stakeholders
- Significantly reduced costs in creating and managing contracts and related documents
- Optimized contract performance
- Minimized contract risks

UpsideContract LITE

UpsideContract-LITE provides the ability to select only the features you need from our enterprise-class solution enabling you to minimize your investment while getting the full functionality that you require. Because it is a scaled down version of UpsideContract the full set of integration options and capabilities of UpsideContract are available in UpsideContract-LITE. This means that UpsideContract-LITE is fully integrated with our other products and it can easily integrate with any other system including your ERP, CRM, document management and/or supply chain systems.

Features:

- Contract Header Information Management
- Contract Detail Information Management
- Amendment and Change Order Processing
- Notification and Event Management

- Attach Documents
- Full Security
- Standard Reporting
- Workflow, Business Rules and Approvals Management
- Risk Management
- Request Processing
- Contract Document Creation and Template Management
- Budgeting
- Financial Processing
- Location and Stakeholder Management
- Performance and Compliance Management
- Advanced Reporting
- User Defined Fields

Benefits:

- Flexible & scalable Contract Management
- Greatly improved management of contracts and related documents and events
- Improved access to contracts and related information
- Streamlined processes to reduce operating expenses
- Improved relationships with all stakeholders
- Maximized contract value
- Improved strategic sourcing capabilities
- Business Intelligence capabilities

UpsideRFX

UpsideRFX offers a fully automated and web-enabled tool for managing sourcing and procurement activities. UpsideRFX facilitates collaborative creation and management of complex RFX (RFP, RFQ, RFI, etc.) documents and related sourcing and procurement processes with functionality that supports both the purchaser and vendor communities. UpsideRFX also ties into UpsideContract, the leading enterprise contract management solution, to provide close integration of sourcing and procurement processes with contract creation and management processes.

Features:

- Ability to manage any type of procurement activity and document
- Advanced workflow to guide the RFX creation and management processes

- Wizard-like request function for non-procurement staff
- Advanced document creation functions and capabilities
- Extensive functionality for the ongoing management of sourcing and procurement processes
- Simple and effective vendor interface to maximize vendor participation
- Seamless integration with a variety of other systems in the enterprise

Benefits:

- Maximizes RFX visibility, process and control
- Streamlines sourcing and procurement processes and activities
- Maximizes involvement of all stakeholders including internal requesters and external suppliers
- Improves strategic sourcing capabilities

UpsidePMO

UpsidePMO provides a highly flexible and interactive forum for all stakeholders to participate in the active management of projects and work order activities. UpsidePMO ensures that projects, work orders and all related activities are very visible to their stakeholders and critical elements of every project are addressed quickly and efficiently.

Features:

- Manages projects, work orders and related resources
- Completely web-based with zero client footprint
- Template based workflow definition
- Security based on user roles, project affiliations and workflow templates
- Activity, work order and project performance monitoring
- Project portal that gives a concise view of work order status, outstanding activities and required actions

- User notification of outstanding tasks
- Integrated time entry and management
- Human resource utilization management, analysis and planning
- Risk assessment and management
- Business Intelligence capabilities
- Integrates easily with any system
- Integrates seamlessly with other Upside Software products

Benefits:

- Drastically improved management of projects and on-going work across the enterprise
- Improved visibility and access to information for all stakeholders
- Ensures proper review and approval of all activities
- Streamlines time entry and management processes
- Enables dynamic resource forecasting
- Enables continual improvement in project and activity estimation
- Minimizes project risks
- Greatly improves management information and reporting on projects and work orders

UpsideBilling

UpsideBilling provides functionality for the entry, reception and processing of incoming bills, invoices and statements, as well as functionality for the quality assurance, processing and presentation of outgoing invoices. Incoming bill processes are optimized through web entry of bills, automated review, streamlined manual approvals, and automated updates of accounting records. For outgoing bills, UpsideBilling will improve the quality of the bills you send out, and your customers get a full set of tools to streamline their review, approval and payment of your bills.

Features:

- Web based portal for suppliers to enter invoices, check status of invoices and payment, and to dispute reduced payments (for incoming invoice/bill processing)

- Web-based portal for customers to receive, review and process their bills (for outgoing invoice/bill processing)
- Rules engine to automate the review of invoices and dynamically determine the appropriate workflow for any exceptions
- Detailed billing data enables business intelligence regarding internal resource utilization and customer buying trends

Benefits:

- Dramatic reductions in time and costs to process incoming invoices
- Improved quality of invoices being sent to your customers
- Leverage EBPP to reduce printing and postage costs
- Improved billing dispute management
- Reduced costs for your suppliers
- Value-added functionality for processing bills for you and your customers
- Enables you to easily leverage billing data for business intelligence